



## Pathway To Success

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### **According to the Center for Disease Control**

COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface



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and then to the nose or mouth, causing infection. Therefore, personal prevention practices (such as hand-washing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this guide. Fortunately, there are a number of actions school staff can take to help lower the risk of exposure to and the spread of COVID-19 during school sessions and activities (Centers for Disease Control and Prevention [CDC], 2020).

One of the actions that can be taken to help lower the risk of exposure is the use of face coverings. Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Face coverings should be worn by staff and students (particularly older students) as feasible, and are most essential in times when physical distancing is difficult. Individuals should be repeatedly reminded not to touch the face covering and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal, and washing of cloth face coverings (CDC, 2020).

### **Symptoms of COVID-19**

People with COVID-19 have reported having a wide range of symptoms – from mild symptoms to severe illness. Children have similar symptoms to adults and generally experience mild illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

This list is not all-inclusive. Other symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea (CDC, 2020).

## **Universal Precautions Recommended by the CDC**

### **Hand Washing**

Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60%



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alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth with unwashed hands.

### **Physical Distancing**

Avoid close contact by putting an appropriate distance between yourself and others. Remember that some people without symptoms may be able to spread the virus. Keeping an appropriate distance from others is especially important for people who are at higher risk of getting very sick.

### **Masks and Face Shields**

Cover your mouth and nose with a cloth face cover or a plastic face shield when around others. You could spread COVID-19 to others even if you do not feel sick. Everyone should wear a mask or shield when they have to go out in public, for example to the grocery store or to pick up other necessities. Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance. The cloth face cover or plastic shield is meant to protect other people in case you are infected.

### **Cover Coughs and Sneezes**

If you are in a private setting and do not have your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with hand sanitizer that contains at least 60% alcohol.

### **Clean and Disinfect**

Clean AND disinfect frequently touched surfaces throughout the day.

## School Operations

### **Transportation:**

1. Parents are encouraged to transport children if possible.
2. All bus drivers will be required to wear a face-covering and will be provided with gloves.
3. All bus riders will be required to wear a face covering and assigned seats.
4. Family members should sit together.
5. Bus windows to be left open for airflow.
6. All field trips will be on hold until further notice.
7. Daily cleaning of buses will be mandatory after each route.



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### **Site Screenings:**

#### Staff / Student:

1. Staff, upon entering the site, will go to the Principal's office, record temperature, and answer screening questions.
2. ALL MS/HS bus riders will enter the building at the west end for screening. Car riders may enter at either the west or east end for screening. Elementary students will be screened upon entering their home room.
3. Face coverings will be available for staff upon request. All staff will be required to wear a face-covering during the school day.
4. Teachers will have thermometers available in their classrooms to monitor temperatures throughout the day.
5. Locations will be established to house students who may have symptoms or a temperature of 100.4 degrees or greater and they will be given mask and gloves.
  - a. If a student's temperature registers 100.4 the student will be placed in the holding room. The temperature will be taken again in 30 minutes and if it reflects 100.4 or higher the parent will be called for pick up.
  - b. The use of blankets, pillows, or other fabric will be prohibited.
  - c. Cleaning will occur upon the exit of the quarantined student/staff.
6. Parents will be notified if the student is symptomatic and schedule a pick-up time and location.

#### Visitor:

1. Visitors at each site will be limited and by appointment only.
2. Visitors will be screened for temperatures and required to wear a face covering.
3. A list of questions will be posted and asked upon entrance at the site to assure visitors are asymptomatic.

### **Child Nutrition:**

1. Breakfast/lunch locations will be determined by each site. This could be in the classrooms or in the cafeterias with social distancing being taken into consideration.
2. All leftover food will be disposed of.
3. No salad bar option will be available. This will be served on the serving line.
4. All desks and tables will be sanitized after each lunch period.
5. No outside food deliveries will be allowed during the school day.



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### **Classroom Procedures:**

1. Teachers will be onsite by 7:35 a.m. and classroom doors will be open.
2. Procedures will be adopted at each site for classroom sanitization.
3. It is recommended that classroom design is created to establish social distancing as much as possible.
4. Classroom doors will be left open.
5. Procedures will be adopted at each site to limit the number of students present in the hallways.
6. Promote good hygiene practices and handwashing.

### **Recess:**

1. Playground equipment will be sanitized on a practical regular schedule.
2. Each site will determine and set guidelines for the number of students participating in recess.

### **Athletics and Extracurricular Activities:**

1. Guidelines for practice will be determined by the athletic director.
2. Sanitization of all equipment will be done on a daily basis.
3. Event guidelines will be determined by the current recommendations of the OSSAA and the CDC.

### **Site Use By Outside Entities / Visitor and Volunteer Protocols:**

- At this time facilities will be closed for outside use.
- Visitors will not be permitted for classroom parties, lunch pals, or other activities.

### **Facility Cleaning and Sanitization:**

1. Each site will have a checklist and a timeline of completion for daily sanitization practices.
2. Sanitization stations will be set up at the entrance of each facility and in the common areas.
3. Necessary equipment will be provided at each facility for proper cleaning and student safety:



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- a. Touchless thermometers / Infrared touchless thermometer kiosks
- b. Electro-static disinfection machines
- c. CDC approved disinfectant
- d. Hand sanitizer/disinfectant wipes
- e. Drinking fountains will be covered and replaced by bottle fill stations.
- f. Gloves
- g. Staff face coverings

## Wellness

### Health Concerning COVID-19

If a staff member or student tests positive:

1. If a staff member or student is confirmed as a positive case of COVID the site shall immediately inform Central Office. A representative from Central Office will then notify all appropriate agencies. A designated member of the administration team will contact all known contacts of the patient via the most effective means of communication.
2. The site shall identify and close the area of the building where the individual spent more than 30 minutes. Wait for at least 24 hours, or as long as possible, before staff disinfects the area with approved cleaners.
3. FPS, along with health officials, will determine if school closure is warranted and what additional measures the school must take to contain exposure.

If a staff member or student has known close contact with a confirmed positive case.

1. They should stay home, self-monitor for symptoms and be tested. The individual should not return to school until they have been tested and/or have completed a 14-day quarantine period.

### Return to School Criteria:



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1. If a child/staff exhibits symptoms with a fever:
  - a. Fever free for at least 72 hours without the use of fever-reducing medications; or
  - b. A medical release from a certified physician
2. If a child/staff has a COVID diagnosis:
  - a. 10 days have passed since the date of the first positive COVID-19 diagnostic test;
  - b. Symptom-free and wear a protective face covering for an additional 10 days.

### **Mental Health & Wellness:**

1. Behavioral Health Aides will be placed at each site to assist with students' mental health needs. This is in partnership with GLMH.
2. Each site will continue monthly meetings with mental health professionals to discuss students receiving services, referrals, and students needing mental health supports.
3. Continuation of the following:
  - a. Collaboration with Grand Lake Mental Health
  - b. Safe and Healthy site meetings
  - c. Utilize the Ottawa County Resource Directory
4. Provide resources for staff self-care:
  - a. Health Choice benefit for mental health services
  - b. Professional Development for stress and mental health
  - c. Site team building activities and supports

### **Academics and Growth**

#### **Enrollment:**

1. FPS moved to online enrollment
2. All enrollment forms are found on the PowerSchool student portal

#### **Calendar:**

1. FPS has adopted a new calendar which includes the following:



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- a. Front-loaded professional development to address the following:
  - i. Learning Management System integration - Schoology
  - ii. Content Management System - Edgenuity, IXL, Edmentum, Acellus
  - iii. Supplemental resources for online learning
- b. Built-in virtual learning days on campus and off campus

### **Remediation Plan:**

1. Assessments - to be completed by August 21st.
  - a. K-5 reading - RSA plans/Dibels/STAR Reading/Early Literature
  - b. K-8 reading and math - STAR MATH, Exact Path
  - c. 9-12 - ACT Academy, Acellus, Exact Path
2. Remediation
  - a. PLCs will work to restructure pacing for the remainder of the school year. Oklahoma Academic Standards will be the focus while designing the pacing and instruction.

### **Course Credit**

1. Credit for high school students and grades for elementary students will be awarded to those who successfully complete a course with at least 60% or higher, whether instruction is traditional, blended, or virtual.

### **Training for Staff, Students, and Families:**

1. Staff needs:
  - a. July 21, Elementary Schoology from 9:00-11:00
  - b. July 23 or July 24, MS/HS Schoology from 9:00--11:00
  - c. July 23 MS/HS Acellus from 11:00-12:00 (Refresher)
  - d. July 28, Elementary IXL and Acellus from 9:00-11:00
2. Student needs:
  - a. District-wide on-site student training:
    - i. Device
    - ii. Hotspot
    - iii. Email
    - iv. Powerschool
    - v. Schoology
    - vi. Edgenuity
    - vii. Acellus
    - viii. IXL
    - ix. Digital Citizenship





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- x. Proper care and use of tech devices
3. Family needs:
- a. Tutorial videos will be linked on student Schoology
  - b. Instructional documents will be posted on student Schoology
  - c. Open House by appointment only, August 10, 9:30-5:30. Contact the school or email teachers to set appointments.



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### Fairland Schools Return Plan At A Glance

Fairland Schools will reopen using data provided each Friday by the Oklahoma State Health Department at the following website:

<https://coronavirus.health.ok.gov/covid-19-alert-system>

GREEN New Normal	YELLOW Low	ORANGE 1 Moderate	ORANGE 2 Moderate +	RED High
<p><b>In-Person Instruction</b></p> <p><u>Face-coverings Recommended Not Required</u></p> <p>Visitors Welcome</p> <p>Follow all health orders and protocols, and adhere to the district policies/re-entry plan (screenings, distancing, hand washing)</p>	<p><b>(4) Day In-Person Instruction with (1) day Virtual.</b></p> <p><u>Face-coverings required for staff, students, and visitors at all times. Exemptions for adults and children who are physically unable to wear them.</u></p> <p>Visitor's access restricted.</p> <p>Follow all health orders and protocols, and adhere to the district policies/re-entry plan (screenings, distancing, hand washing)</p> <p>*Superintendent may modify health and safety protocols at any time depending on the local situation and guidance from the County Health Department.</p>	<p><b>(4) Day In-Person Instruction with (1) day Virtual.</b></p> <p><u>Face-coverings required for staff, students, and visitors at all times. Exemptions for adults and children who are physically unable to wear them.</u></p> <p>Visitor's access restricted.</p> <p>Follow all health orders and protocols, and adhere to the district policies/re-entry plan (screenings, distancing, hand washing)</p> <p>*Superintendent may modify health and safety protocols at any time depending on the local situation and guidance from the County Health Department.</p>	<p><b>A/B Schedule</b></p> <p><u>Face-coverings required for staff, students, and visitors at all times. Exemptions for adults and children who are physically unable to wear them.</u></p> <p>No Visitors on Campus</p> <p>Follow all health orders and protocols, and adhere to the district policies/re-entry plan (screenings, distancing, hand washing)</p> <p>*Superintendent may modify health and safety protocols at any time depending on the local situation and guidance from the County Health Department.</p>	<p><b>Distance Learning</b></p> <p><u>Face-coverings required for staff, students, and visitors at all times. Exemptions for adults and children who are physically unable to wear them.</u></p> <p>No Visitors on Campus</p> <p>Follow all health orders and protocols, and adhere to the district policies/re-entry plan (screenings, distancing, hand washing)</p> <p>*Superintendent may modify health and safety protocols at any time depending on the local situation and guidance from the County Health Department.</p>
<p>Fewer than 1.43 cases/100,000 residents</p>	<p>More than 1.43 but fewer than 14.29 cases/100,000 residents</p>	<p>More than 14.29 but fewer than 25 cases/100,000 residents</p>	<p>More than 25 cases/100,000 residents</p>	<p>More than 50 cases/100,000 residents plus any 1 of 3 triggers</p>



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### TRIGGERS THAT COULD ELEVATE RISK LEVELS PER OKLAHOMA STATE DEPARTMENT OF HEALTH

\*If a County resides in a Region that has met one or more of the thresholds listed below, that County will be elevated one Risk Level.

1. Region has reached maximum hospital capacity (defined as activation of contracted beds pursuant to state hospitals surge plan or 100% of the average of licensed and staffed beds) AND at least 50% of contracted hospital beds under surge plan are filled. OR
2. Average days of statewide PPE on hand and available is < 5days. OR
3. Percent of ventilators available is < 5% statewide.

### **GREEN LEVEL**(LESS THAN 1.43 DAILY NEW CASES PER 100,000 POPULATION)

Instruction: Schools are expected to offer in-person, on-site instruction.

**Instruction:** Schools are recommended to offer in-person, on-site instruction in accordance with their reopening plans and may begin the 2020-21 school year as determined by local boards of education.

**Health Protocol:** Follow all applicable health orders and required protocols, and adhere to district policies relating to:

- Screenings of staff, students and visitors prior to entry
- Policies for social distancing and gatherings on and off campus
- Additional mitigation techniques, including hygiene practices, proper ventilation and school cleaning practices

#### **Masks:**

- Masks are recommended for all staff and students. Teachers of students in PreK-3rd grade should consider protective face shields or clear-paneled masks.
- See Mask Exemptions and Accommodations.

**Special Education Classrooms:** Teachers and staff in special education classrooms are recommended to wear protective face shields and/or masks when social distancing cannot be practiced or students are without masks. In addition, gloves and gowns are recommended for special education staff when providing services for medically vulnerable students.

**Visitors and Service Providers:** It is recommended that school visitations be restricted and that any visitors allowed on premises wear masks at all times. Temperature checks and symptom checks should be required for all visitors. In cases where schools and districts have partnerships with community organizations, health care providers and local government agencies that provide additional educational and wraparound services to students, staff of such partners should be allowed into buildings following the same procedures as for school personnel.

**Extracurricular Activities and Group Assemblies:** Schools should remain vigilant and plan with caution. Group gatherings, assemblies and spectators at indoor and outdoor events without PPE or social distancing can accelerate community transmission and a loss of GREEN LEVEL status.



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### **YELLOW LEVEL / ORANGE LEVEL 1**

**(BETWEEN 1.43 AND FEWER THAN 25 DAILY NEW CASES PER 100,000 POPULATION)**

**Instruction:** Fairland Schools will offer in-person, on-site instruction, four days per week with Wednesday being a deep cleaning and virtual day to continue to practice that skill in accordance with their reopening plans.

**Health Protocol:** Follow all applicable health orders and required protocols, and adhere to district policies relating to:

- Screenings of staff, students and visitors prior to entry
- Policies for social distancing when possible
- Additional mitigation techniques, including hygiene practices, proper ventilation and school cleaning practices

#### **Masks:**

- Masks are required for all staff and students in grades 4-12 when social distancing is not possible, with exemptions for adults and children who are physically unable to wear them.
- Masks are recommended for students in grades PreK-3 in hallways, common areas and during times of school transportation. Masks may be removed while inside classrooms if classroom cohorts remain grouped together throughout the day. During such time, teachers are still recommended to wear protective face shields and/or masks (clear-paneled masks preferred). Teachers may wish to wear both a face shield and a mask to provide an additional safeguard layer when students are not wearing masks.
- Exceptions are allowed for the following: when eating meals, naptime, recess and during physical education if social distancing is possible.
- Adults are recommended to wear masks around other adults.
- See Mask Exemptions and Accommodations.

**Special Education Classrooms:** Teachers and staff in special education classrooms are recommended to wear protective face shields and/or masks when social distancing cannot be practiced or students are without masks. In addition, gloves and gowns are recommended for special education staff when providing services for medically vulnerable students.

**Visitors and Service Providers:** It is recommended that school visitations be restricted and that any visitors allowed on premises wear masks at all times. Temperature checks and symptom checks should be required for all visitors. In cases where schools and districts have partnerships with community organizations, health care providers and local government agencies that provide additional educational and wraparound services to students, staff of such partners should be allowed into buildings following the same procedures as for school personnel.



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**Extracurricular Activities and Group Assemblies:** Will be allowed following Ottawa County Health Department recommendations and OSSAA Guidelines. Group gatherings, assemblies and spectators at indoor and outdoor events without PPE or social distancing can accelerate community transmission and loss of YELLOW/ORANGE LEVEL status.

### **ORANGE LEVEL 2 (MORE THAN 25 DAILY NEW CASES PER 100,000**

**POPULATION)** Fairland Schools will transition to our A/B Red White attendance schedule until community transmission declines to Orange Level 1 on the COVID-19 Alert System and monitor active COVID cases in Ottawa County and the Fairland School District. Students with disabilities who are unable to receive a Free Appropriate Public Education (FAPE) solely through a distance learning environment (as determined by the IEP team) and those students who are unable to receive instructional services through distance learning, not to exceed twenty-five percent (25%) of students enrolled at a site, may receive certain services at a school site that is closed or at an alternate school site or other location. Teachers and staff may be on campus as assigned.

### **Masks:**

- Masks are required for all staff and students in grades PreK-12, with exemptions for adults and children who are physically unable to wear them. Teachers of PreK-3 grade students should consider protective face shields or clear-paneled masks.
- Exceptions are allowed for the following: when eating meals, naptime, recess and during physical education, if social distancing is possible.
- Adults are required to wear masks around other adults.

**Special Education Classrooms:** Teachers and staff in special education classrooms are recommended to wear protective face shields and/or masks when social distancing cannot be practiced or students are without masks. In addition, gloves and gowns are recommended for special education staff when providing services for medically vulnerable students.

**Visitors and Service Providers:** It is recommended that school visitations be restricted and that any visitors allowed on premises wear masks at all times. Temperature checks and symptom checks should be required for all visitors. In cases where schools and districts have partnerships with community organizations, health care providers and local government agencies that provide additional educational and wraparound services to students, staff of such partners should be allowed into buildings following the same procedures as for school personnel.

**Child Nutrition:** Provisions for school meal programs should continue.

**Extracurricular Activities and Group Assemblies:** Will be allowed following Ottawa County Health Department recommendations and OSSAA Guidelines. Group gatherings, assemblies and spectators at indoor and outdoor events without PPE or social distancing can accelerate community transmission and loss of ORANGE LEVEL 2 status. Social Distancing guidelines, PPE requirements, or spectator limitations might be imposed.



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### **RED LEVEL (MORE THAN 50 DAILY NEW CASES PER 100,000 AND AT LEAST ONE TRIGGER AS DEFINED BY THE OTTAWA COUNTY HEALTH DEPARTMENT)**

Fairland will close buildings and provide distance learning until community transmission declines to ORANGE LEVEL 2 on the COVID-19 Alert System or as advised by local and state health officials. Students with disabilities who are unable to receive a Free Appropriate Public Education (FAPE) solely through a distance learning environment (as determined by the IEP team) and those students who are unable to receive instructional services through distance learning, not to exceed fifteen percent (15%) of students enrolled at a site, may receive certain services at a school site that is closed or at an alternate school site or other location. Teachers and staff may be on campus as assigned.

#### **Masks:**

- Masks are required for all staff and students in grades PreK-12, with exemptions for adults and children who are physically unable to wear them. The only exemption for masks is mealtime.
- Adults are required to wear masks around other adults.

**Extracurricular Activities and Group Assemblies:** Will be determined based on a combination of active cases in the Fairland School District and local guidance from the State and Ottawa County Health Departments.

#### **Technology Plan:**

1. District-wide one-to-one technology
  - a. Chromebooks provided for grades PK-12
2. Connectivity
  - a. Increased wifi expansion
  - b. Hot spots provided based on district established criteria for need
3. Technology Fee
  - a. Families will be required to pay a yearly \$25.00 fee for technology usage and insurance per student (\$50.00 max, per family if more than one child)
4. Instructional Technology
  - a. Learning Management System: Schoology
  - b. Content Management System: Acellus, IXL, Edmentum, and Exact Path
  - c. Assessment and Remediation Systems: IXL, STAR Assessments, Exact Path and other available online resources.



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### Instructional Models Due To OSDE Protocol for County-Wide Active Cases

<b>ALL ON-SITE</b> Traditional Classroom Setting	<b>ONLINE &amp; ON-SITE</b> Distance Learning	<b>ALL ONLINE</b> Virtual/Online Education
<ul style="list-style-type: none"> <li>● Remain an FPS student</li> <li>● In-person learning, conversations, and engagement</li> <li>● Social interaction with peers and staff for preparation of living in a connected world</li> <li>● Immediate access to learning commons (library/media center)</li> <li>● Learning Management System (LMS) - Schoology connects all teachers, students, and parents for seamless learning transitions</li> <li>● 24-7 online access to submitted and/or graded assignments</li> <li>● Technology provided</li> <li>● Participate in school-sponsored activities and programs</li> </ul> <p><b>All students automatically enrolled in Option #1</b></p>	<ul style="list-style-type: none"> <li>● Remain an FPS student</li> <li>● Content Management System (CMS) used for easy transition between a traditional classroom setting and distance learning</li> <li>● Schoology (LMS) connects all teachers, students, and parents for seamless learning transitions</li> <li>● 24-7 online access to submitted and/or graded assignments</li> <li>● Technology and internet provided, as needed</li> <li>● Participate in school-sponsored activities and programs</li> </ul> <p><b><i>*This option is for short-term illness/absence due to a health-related reason. Doctor documentation must be provided and parents must contact the site for further instruction.</i></b></p> <p><b>Contact your building principal for more info on Option #2.</b></p>	<ul style="list-style-type: none"> <li>● Remain an FPS student</li> <li>● Available for all students, grades K-12th</li> <li>● Accessible anywhere</li> <li>● Flexible schedule</li> <li>● 24-7 online access to submitted and/or graded assignments</li> <li>● Supervised by FPS certified teachers</li> <li>● Communication between teacher and parent, with regular updates provided</li> <li>● Technology and *internet provided, as needed</li> <li>● Participate in school-sponsored activities and programs, <i>as long as the student is enrolled in one hour during the regular school day and physically on campus during the class period.</i></li> </ul> <p><b>Contact Fairland Schools for more info on Option #3.</b></p>

*\*This plan is subject to change based on local, state, and federal recommendations for health and safety.*